

# TOWN OF WEBSTER

## Minutes for July 6, 2016 Board Meeting



The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road. Mayor Tracy Rodes called the meeting to order at 5:17 p.m.

**MEMBERS PRESENT:** Commissioner Billie Bryson, Commissioner Danell Moses, Commissioner Larry Phillips, Commissioner Leigh Anne Young, and Mayor Tracy Rodes

**MEMBERS ABSENT:** Commissioner Allan Grant

**OTHERS PRESENT:** Will Morgan, Louise Stephens, Janice Blanton

### GENERAL MEETING

#### Approval of Agenda

**MOTION:** Commissioner Phillips motioned to approve agenda as amended; Commissioner Young seconded. Motion carried.

#### Approval of Minutes

Minutes for the June council meeting and June public hearing were presented for review. No amendments were presented.

**MOTION:** Commissioner Phillips motioned to approve the June 1 public hearing minutes as presented; Commissioner Young seconded. Motion carried.

**MOTION:** Commissioner Phillips motioned to approve the June 1 council meeting minutes as amended; Commissioner Young seconded. Motion carried.

#### Informal Comments by Public

Janice Blanton reported that more Historic Walking Tour brochures were needed at the church site. Commissioner Bryson indicated that some had been ordered from The Sylva Herald for Webster Historical, Jackson Chamber, and the church site. Moses will follow up with Jeff Harlow.

### CONSENT AGENDA

#### Financial Report

Danell Moses presented the end-of-month reconciliation and budget report for June 2016:

Beginning town fund balance per May report:	\$132,845.03
Deposits	11,211.62
Cleared expenditures totaled	67,255.86
Checking balance Macon	76,800.79
Macon CD 12	25,008.43
Macon CD 48	37,034.99
Ending town fund balance	\$138,844.21

**MOTION:** Commissioner Phillips provided a motion to approve the financial report and Commissioner Young provided a second. The motion carried.

Moses requested the following line item adjustments be approved for the 2015-2016 budget.

REQUESTED	Amount	Amount
6 INC: Other: Duke Donation	\$ 500.00	
6 GOV: MISC		\$ 500.00
7 INC: Other: Squarespace Refund	\$ 36.72	
7 TH: Website		\$ 36.72
8 INC: Other: Lowes Refund	\$ 23.46	
8 TH: Repairs		\$ 23.46
9 GOV: MISC	\$ 4.61	
9 GOV: Advertising		\$ 4.61
10 INC: Beverage Tax	\$ 1,614.42	
10 GOV: MISC		\$ 1,614.42



REQUESTED	Amount	Amount
11 GOV: Attorney	\$ 412.50	
11 GOV: MISC		\$ 412.50
12 GOV: Accounting	\$ 500.00	
12 GOV: MISC		\$ 500.00
13 GOV: Election	\$ 869.50	
13 GOV: MISC		\$ 869.50
14 GOV: INS	\$ 217.89	
14 GOV: MISC		\$ 217.89
15 GOV: Planning	\$ 636.40	
15 GOV: MISC		\$ 636.40
16 RS: Fire Dept	\$ 149.00	
16 GOV: MISC		\$ 149.00
17 RS: Landscaping	\$ 87.00	
17 GOV: MISC :		\$ 87.00

**MOTION:** Commissioner Phillips provided a motion to approve the adjustments to line items as presented, and Commissioner Young provided a second. The motion carried.

### *ADMINISTRATIVE REPORTS*

#### **Mayor's Report**

Mayor Rodes

- a. Went to Miss Lucy's picnic on July 3.
- b. Said that the Summer Evening Series, sponsored by the Webster Historical Society, still has several events upcoming.
- c. Talked to Jodi Freidman regarding the installation of a tiny house on land in Webster. She is working with the county and Friedman toward an agreement.
- d. Talked to Mrs. Kent regarding her noise complaint. Further investigation is necessary to determine the origin.
- e. Emailed with resident Kim Buchanan regarding whether dump truck traffic could be re-routed and about nuisance yard ordinances.
- f. Indicated that Mike Poston would be the next person to review the Land Use Plan after the Planning Board provides one more round of editing efforts.
- g. Attended the ribbon cutting for the new foot bridge in lower Cullowhee.
- h. Attended a county planning meeting where Webster employment and population growth was discussed with county leaders.

#### **Council Member's Reports**

Commissioner Bryson also attended the ribbon cutting for the new foot bridge in lower Cullowhee.

Commissioner Moses indicated she had spoken with a planner at the Department of Commerce office in Asheville who is going to check to see if she can help with a review of the town's ordinances.

### *OLD BUSINESS*

#### **1) Projects suggested for 2016-2017**

- a. Commissioner Moses indicated she had some prices for snowflake lights:
  - i) 6' Presidential snowflake is \$390 for regular and \$505 for LED
  - ii) 6' Winterfest snowflake is \$382 for regular and \$490 for LED

She indicated that the cost was for the lights only and did not include the cost for the mounting hardware, electricity, mounting and dismantling, etc.

Moses said she would like the board to consider placing flags throughout the town instead of having holiday lights during the Christmas season. Flags range in cost from \$40 to \$65 and could be changed out seasonally. Installation and storage would be easier, and no electric costs would be absorbed.
- b. Commissioner Phillips said we should continue to have ideas and be ready to present them to a public meeting in October.



2) **Land Use Plan editing**

- a. No updates have been made. Pictures and graphs will be added before presenting to the Planning Board and the county planner, Mike Poston.

3) **Community Table**

- a. Mayor Rodes said she had arranged for a group to help at the Community Table on July 11 from 3:15 – 6:16 PM. Those interested in attending should let her know. Rodes, Young, Paulus, and Moses were signed up at this point.

***NEW BUSINESS***

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**a. Contact Information for website, *The Sylva Herald***

Mayor Rodes indicated she had been contacted by a writer for *The Sylva Herald* who asked for a list of email addresses and phone numbers for their records and publishing.

Commissioner Moses indicated she did not want her cell phone to be public. She said if council members lived in a larger city, they could be contacted by calling an office. If something is urgent, the town email is checked every weekday.

Commissioners chose to have the Webster phone number and their personal email suffice as public contact. Mayor Rodes said she would agree to have her land line published on the Webster website.

**b. Apartment**

- a. Commissioner Moses told the board that an interested grad student with two cats had approached her regarding renting town hall apartment since it will be available beginning August 1.
- b. Board members agreed that the cats would be acceptable if a pet deposit were charged.
- c. Board members agreed a to the following charges:
- \$400 pet deposit (non-refundable)
  - \$300 security deposit (refundable)
  - first and last month's rent
- d. Commissioner Moses will contact Ms. DiCarlo to discuss the terms and arrange a meeting with Mayor Rodes.

***ADJOURNMENT:***

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Commissioner Moses motioned to adjourn. Commissioner Young seconded. The meeting adjourned at 7:10 p.m.

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Tracy Rodes, Mayor

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Danell Moses, Town Clerk