

WEBSTER PLANNING BOARD

FEBRUARY 16, 2023 Meeting Minutes



The Webster Planning Board met on February 16, 2023, at 5:30 p.m. for a regularly scheduled meeting.

CALL TO ORDER: Sara Stahlman called the meeting to order at 5:30 p.m.

MEMBERS PRESENT: Tonya Basse, Brandon McDevitt, Leigh Anne Young, Sara Stahlman, Rachael Pollack, Chris Cox, Jenny Reisinger

MEMBERS ABSENT: Will Whitfield

OTHERS PRESENT: Tracy Rodes

Sara Stahlman reviewed the ethics statement. No conflicts were expressed.

GENERAL MEETING

Approval of Agenda and Minutes:

The meeting agenda and January 19 and February 1, 2023 (Joint Meeting with Town Board) meeting minutes were reviewed.

MOTION: Rachel Pollack motioned to approve the agenda. Tonya Bass seconded. Motion carried unanimously.

MOTION: Brandon McDevitt motioned to approve both meeting minutes, Tonya Basse seconded. Motion carried unanimously.

Informal comments by the public: None

Oath of Office: Chris Cox was sworn in by Mayor Tracy Rodes as the new planning board member.

Administrative Reports:

Town Board Liaison Report:

- a. **Webster Pavilion costs update:** Leigh Anne Young presented a cost comparison rubric based on quotes from pavilion company Bliss, including total amounts of installation of roofing and concrete pad. A shed-style roof and pavilion built by a local contractor is also under consideration, pending an estimate.
- b. **Firearms Ordinance feedback:** Sara Stahlman reminded members to send feedback to mayor Tracy Rodes regarding the firearms ordinance.

Chair Report: None

Planning Board Members' Reports: None

OLD BUSINESS

1. Short-Term Rentals – Follow-Up Discussion

- Sara reviewed definitions of Bed and Breakfast and Short Term Rentals.
- Leigh Anne Young presented options considered by the City of Raleigh.
- Development standards were discussed for parking, health and safety inspections, whole house rentals, accessory units, signage, and enforcement.

NEW BUSINESS

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1. There was no New Business.

Adjournment

MOTION: Tonya Basse made a motion to adjourn the meeting at 7:07 p.m., seconded by Jenny Reisinger. The motion carried unanimously.

NEXT MEETING: The Planning Board will meet on March 16, 2023, at 5 5:30 pm at the Webster Town Hall.

MEETING SUMMARY:

- Leigh Anne Young will secure local contractor estimates for a shed-style roof for the Webster Pavilion.
- Sara Stahlman will forward a letter to the town board with the committee's recommendations regarding short term rentals.

Brandon McDevitt, Secretary, Planning Board, Town of Webster