

# WEBSTER PLANNING BOARD

## NOVEMBER 17, 2022 Meeting Minutes



The Webster Planning Board met on November 17, 2022, at 5:30 p.m. for a regularly scheduled meeting.

**CALL TO ORDER:** Will Whitfield called the meeting to order at 5:30 p.m. Tonya Basse seconded.

**MEMBERS PRESENT:** Tonya Basse, Brandon Core, Brandon McDevitt, Will Whitfield, Leigh Anne Young

**MEMBERS ABSENT:** Rachael Pollack, Jenny Reisinger, Sara Stahlman

**OTHERS PRESENT:** None

Will Whitfield reviewed the ethics statement. No conflicts were expressed.

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### GENERAL MEETING

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#### **Approval of Agenda and Minutes:**

The meeting agenda and September 15, 2022 meeting minutes were reviewed.

**MOTION:** Will Whitfield motioned to approve the agenda. Leigh Anne Young requested to amend agenda to include County Grant Discussion. Brandon Core made a motion to amend as requested, Brandon McDevitt seconded. Motion carried unanimously.

**MOTION:** Brandon McDevitt motioned to approve the September 15, 2022 meeting minutes, Tonya Basse seconded. Motion carried unanimously.

**Informal comments by the public:** None

#### **Administrative Reports:**

**Chair Report:** Sara Stahlman was absent.

#### **Planning Board Members' Reports:**

Leigh Anne Young reported success of inaugural Webster Block Party and thanked planning board members for their help; the next Town Board meeting will take place at Southwest Commission on December 7 at 5:15 p.m. and will include a public hearing on a request to install a cell tower in Webster that will exceed the allowance by 10 feet; action on the animal control ordinance will take place at this same meeting; Kelly Donaldson resigned from the Webster Town Board and so a vacancy exists there. She invited any interested planning board members to express interest.

## *NEW BUSINESS*

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### **1. Traffic Safety Committee**

Leigh Anne Young reported we have Town Board approval to address traffic concerns through the creation of a Traffic Safety Committee and invited any interested planning board members to let her know. Brandon Core and Tonya Basse expressed interest in serving.

### **2. Pavilion Design Options**

Leigh Anne Young reported a virtual poll for pavilion designs were sent to all planning board members and encouraged members to complete if they have not done so already.

### **3. Early Discussions for Possible Firearm Ordinance**

Leigh Anne Young reported sample town ordinances have been shared and future discussion may occur by Town Board. As the town continues to discuss this, it will come back through the planning board for review.

### **4. County Grant Discussion**

Leigh Anne Young reported the upcoming annual county grant opportunity and solicited input on funding needs the Town Board may consider. Ideas include items for future park/playground, any needs that may come out of the Traffic Safety Committee process, etc.

## *OLD BUSINESS*

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### **1. Short-Term Rentals – Follow-Up Discussion**

Leigh Anne Young reported that significant discussion might be best when a full planning board is in attendance. Discussion included the importance of acting on this topic sooner rather than later and perhaps designating the January meeting date as a work session specifically to address short-term rentals.

**MOTION:** Brandon McDevitt made a motion to adjourn the meeting at 6:52 p.m., seconded by Tonya Basse. Motion carried unanimously.

**NEXT MEETING:** The Planning Board will meet on January 19, 2023, at the Webster Town Hall. A special Joint Meeting of the Town Board and Planning Board is tentatively scheduled for January 4, 2023.

**MEETING SUMMARY:**

- Leigh Anne Young will update the planning board on pavilion design preferences.
- Leigh Anne Young will let planning board members know what decisions are made by the Town Board on the county grant.
- Leigh Anne Young will notify planning board members of future meeting dates, including a Joint Meeting with the Town Board to discuss budget priorities.

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Brandon Core, Secretary, Planning Board, Town of Webster